



Polling Place Set-up

General Instructions:
Please Review Fully

Please use uppercase (**CAPITAL**) letters only. Fill in circles as appropriate.

This form is used to document polling place set-up information from a Relier to a Provider. This document should be used to capture all information about a single polling place to be set-up in SVRS. After entering information into SVRS, Providers should file this form for reference.

Contact/Jurisdiction Information

Relier Information			
1	Clerk Name		
	Municipality	<input type="radio"/> Town <input type="radio"/> Village <input type="radio"/> City	
	County		HINDI #
	Telephone Number	Fax Number	
Provider Information			
2	Clerk Name		
	County		HINDI #
	Municipality	<input type="radio"/> Town <input type="radio"/> Village <input type="radio"/> City	

Polling Place Information

3	Location Name (e.g., Main St School)			
	Street Number and Name			
	City			
	State	W I	ZIP + 4	-
	Polling Place Status (choose only one) <input type="radio"/> Available <input type="radio"/> Canceled <input type="radio"/> Prospective <input type="radio"/> Temporary <input type="radio"/> Unavailable			
	Bldg Contact Telephone			
	Bldg Contact Last Name			
	Bldg Contact First Name			
	Bldg Classification (choose only one) <input type="radio"/> Business <input type="radio"/> Church <input type="radio"/> Government Building <input type="radio"/> Private Building <input type="radio"/> School			
	Optional: Voting Area Size (sq. ft.)		Optional: Key Required?	<input type="radio"/> Yes <input type="radio"/> No
			Accessible Location?	<input type="radio"/> Yes <input type="radio"/> No
	Location Comments			
	Instructions for Voter <small>(Please note: these instructions will be posted online)</small>			
Additional Comments for Worker				
Additional Comments for Delivery				

Signature

Relier Signature	X	Date (MM/DD/YYYY)	
Provider Signature	X	Date (MM/DD/YYYY)	